

CHH.SHAHU INSTITUTE OF BUSINESS EDUCATION & RESEARCH TRUST'S
COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

University Road, Kolhapur - 416 004
 (Affiliated to Shivaji University, Kolhapur, Maharashtra, India)
 Accredited by NAAC with B++ Grade (2.97 CGPA 4th Cycle)

Website: www.cncvcw.edu.in

E-Mail-cncvcw@siberindia.edu.in

Ph.No. : (0231) 2535405

Prof. Dr. A. D. SHINDE
 Founder

Dr. R. A. SHINDE
 Secretary & Managing Trustee

Date: 27th September 2023

NOTICE

The members of Internal Quality Assurance Cell are invited for the meeting of academic year 2023-24 scheduled on Monday, 3rd October 2023 at 3:00 pm in IQAC Cell.

Patil

Ms. Shweta A. Patil
 IQAC Coordinator

Dr. A. R. Kulkarni

Dr. A. R. Kulkarni
 IQAC Chairman

Agenda:

1. To read and confirm minutes of previous meeting held on 20th June 2023.
2. To review and take a note on Annual report and Annual magazine of academic year 2022-23.
3. To prepare IQAC plan of action for academic year 2023-24.
4. Deputation of staff members for Induction programme, Refresher Course, STTP for academic year 2023-24.
5. Initiation of Integrated programme under NEP 2020.
6. Discussion on existing and new Add-on courses to be implemented for academic year 2023-24.
7. Preparation of AQAR 2022-23.
8. Any other item related to quality initiation, enhancement and sustenance with the permission of Chairman.



Principal
Principal
 College of Non-Conventional
 Vocational Courses for Women
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Prof. Dr. A. D. SHINDE
Founder

Dr. R. A. SHINDE
Secretary & Managing Trustee

List of IQAC members

Sr. No.	Name of the Member	Designation		Signature
1	Dr. A.R. Kulkarni	Principal	Chairman	
2	C.A. Hrishikesh R. Shinde	Management Representative	Member	
3	Mrs. Jyoti Hiremath	Teacher Representative	Member	
4	Ar. Amarr Mestry	Teacher Representative	Member	
5	Mrs. Pradnya Kapdi	Teacher Representative	Member	
6	Mrs. Ashwini Raibagkar	Teacher Representative	Member	
7	Mrs. Archana Patil	Teacher Representative	Member	
8	Mr. Balasaheb S. Mandilkar	Senior Administrative Officer	Member	
9	Mrs. Ujwala P. Chougule	Local Society Representative	Member	
10	Ms. Vaishnavi S. Patil	Alumni Representative	Member	
11	Ms. Vaishnavi Kumthekar	Student Representative	Member	
12	Mrs. Shweta Mane-Ajagiya	Employer/Industrialist	Member	
13	Dr. Neelam Jirage	IQAC Co-Coordinator	Co-Coordinator	
14	Mrs. Shweta Patil	IQAC Coordinator	Coordinator	

* Composition of IQAC as per the UGC Guidelines 2020

Mrs. Shweta A. Patil
IQAC Coordinator

Dr. A. R. Kulkarni
IQAC Chairman



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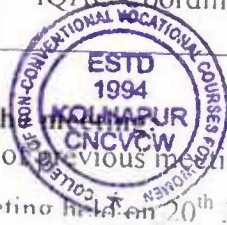
Minutes of IQAC Committee Meeting

Meeting of IQAC was held on Tuesday, 3rd October 2023 at 3:00 pm in IQAC Cell. Following members were present for the meeting:

List of IQAC members

Sr. No.	Name of the Member	Designation		Signature
1.	Dr. A.R. Kulkarni	Principal	Chairman	
2.	C.A. Hrishikesh R. Shinde	Management Representative	Member	
3.	Mrs. Jyoti Hiremath	Teacher Representative	Member	
4.	Ar. Amarr Mestry	Teacher Representative	Member	
5.	Mrs. Pradnya Kapdi	Teacher Representative	Member	
6.	Mrs. Ashwini Raibagkar	Teacher Representative	Member	
7.	Mrs. Archana Patil	Teacher Representative	Member	
8.	Mr. Balasaheb S. Mandilkar	Senior Administrative Officer	Member	
9.	Mrs. Ujwala P. Chougule	Local Society Representative	Member	ABSENT
10.	Ms. Vaishnavi S. Patil	Alumni Representative	Member	
11.	Ms. Vaishnavi Kumthekar	Student Representative	Member	
12.	Mrs. Shweta Mane-Ajagiya	Employer/Industrialist	Member	
13.	Dr. Neelam Jirage	IQAC Co-Coordinator	Co-Coordinator	
14.	Mrs. Shweta Patil	IQAC Coordinator	Coordinator	

Following business was transacted in the meeting:
Agenda 1: To read and confirm minutes of the previous meeting held on 20th June 2023.
Resolution: Minutes of the previous meeting held on 20th June 2023 were read and confirmed.



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Prof. Dr. A. D. SHINDE
Founder

Dr. R. A. SHINDE
Secretary & Managing Trustee

Date: 15th September 2023

NOTICE

The members of College Development Committee are invited for the meeting of academic year 2023-24 scheduled on Monday, 21st September 2023 at 3:00 pm in IQAC Cell.

Sr. No.	Name of the Member	Designation	Signature	
1.	Dr. R. A. Shinde	Secretary & Managing Trustee	Chairman	
2.	C.A. Hrishikesh R. Shinde	Management Representative	Member	
3.	Mrs. Jyoti Hiremath	HOD nominated by Principal	Member	
4.	Ar. Amarr Mestry	Nominated Teacher	Member	
5.	Mrs. Pradnya Kapdi	Nominated Teacher	Member	
6.	Mr. Shivanand Gaddi	Nominated Non-Teaching Staff	Member	
7.	Dr. Kalindi Ranbhare	Local Member- Education	Member	
8.	Mrs. Neena Patil	Local Member- Industrialist	Member	
9.	Dr. Iranna S. Udachan	Local Member- Research	Member	
10.	Mrs. Spandana S. Thorat Sampada	Local Member- Social service	Member	
11.	Mrs. Shweta Patil	IQAC Coordinator	Member	
12.	Dr. Neelam Jirage	Teacher Representative	Member	
13.	Ms. Parhina Parande	Invited student Representative	Member	
14.	Ms. Swaroopa Ghag	Invited student Representative	Member	
15.	Dr. A. R. Kulkarni	Principal	Member Secretary	



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Agenda for College Development Committee:

1. To read and confirm minutes of previous meeting held on 18th April 2023.
2. Welcoming of newly nominated members.
3. Approval of Academic calendar for academic year 2023-24.
4. Approval of Deputation of staff members for Induction programme, Refresher Course, STTP for academic year 2022-23.
- Introducing Integrated programme under Department of Food Technology.
6. To initiate new MOU's and industry linkages.
7. To plan various activities such as Annual day, Sports events, Cultural events etc. during academic year 2022-23.
8. Any other item with the permission of Chair.

Dr. A. R. Kulkarni
Secretary
College Development Committee



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Founder

Dr. R. A. SHINDE
Secretary & Managing Trustee

Minutes of College Development Committee Meeting

Meeting of College Development Committee was held on Friday, 21st September 2023 at 3:00 pm in IQAC Cell. Following members were present for the meeting:

Sr. No.	Name of the Member	Designation	Signature	
1	Dr. R. A. Shinde	Secretary & Managing Trustee	Chairman	
2	C.A. Hrishikesh R. Shinde	Management Representative	Member	
3	Mrs. Jyoti Hiremath	HOD nominated by Principal	Member	
4	Ar. Amarr Mestry	Nominated Teacher	Member	
5	Mrs. Pradnya Kapdi	Nominated Teacher	Member	
6	Mr. Shivanand Gaddi	Nominated Non-Teaching Staff	Member	
7	Dr. Kalindi Ranbhare	Local Member- Education	Member	
8	Mrs. Neena Patil	Local Member- Industrialist	Member	
9	Dr. Iranna S. Udachan	Local Member- Research	Member	
10	Mrs. Spandana S. Thorat Sampada	Local Member- Social service	Member	
11	Mrs. Shweta Patil	IQAC Coordinator	Member	
12	Dr. Neelam Jirage	Teacher Representative	Member	
13	Ms. Parhina Parande	Invited student Representative	Member	
14	Ms. Swaroopa Ghag	Invited student Representative	Member	
15	Dr. A. R. Kulkarni	Principal	Member Secretary	

Business transacted in the meeting held on 21st September 2023 is as follows:

Agenda 1: To read and confirm minutes of the previous meeting held on 18th April 2023.

Agenda 2: Welcoming of newly nominated members.

Resolution: The newly nominated CDC members Ms. Parhina Parande and Ms. Swaroopa Ghag (Invited student representative) introduced themselves and were welcomed by other CDC members.

Agenda 3: Approval of academic calendar for academic year 2023-24.

Discussion: The Member Secretary presented the academic calendar for academic year 2023-24 in front of CDC members.

Resolution: All the CDC members unanimously approved the academic calendar for academic year 2023-24.

Agenda 4: Approval of Deputation of staff members for Induction programme, Refresher Course, STTP for academic year 2023-24.

Resolution : It was unanimously resolved to depute Approved staff for Induction programme, Refresher Course, STTP for academic year 2023-24. Following was the scheduled plan for the same.

Sr. No.	Name of Faculty	Organizing Institute	Status	Month
1.	Ms. Shweta A. Patil	UGC HRDC, SPPU	Completed	August 2023
2.	Ms. Pradnya P. Kapadi	UGC HRDC, SPPU	Completed	August 2023
3.	Ms. Neelam S. Jirage	UGC HRDC, Hyderabad University	Ongoing	Oct- Nov 2023
4.	Dr. Sunita N. Dalvai	UGC HRDC, Hyderabad University	Ongoing	Oct- Nov 2023
5.	Ms. Yogita R. Mirajkar	UGC HRDC, SPPU / Hyderabad / Mumbai University	Awaited	November 2023
6.	Ms. Divya S. Satpute	UGC HRDC, SPPU / Hyderabad / Mumbai University	Awaited	November 2023
7.	Ar. Amarr N. Mestry	UGC HRDC, SPPU / Hyderabad / Mumbai University	Awaited	December 2023
8.	Ms. Anuradha A. Kumbhar	UGC HRDC, SPPU / Hyderabad / Mumbai University	Awaited	December 2023



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Secretary & Managing Trustee

Agenda 5: Agenda 5: Introducing Integrated Programme Under Department of Food Technology.

Discussion: Dr. A. R. Kulkarni, Principal CNCVCW & Secretary CDC, informed that, as per NEP 2020 there is a need to initiate B.Sc. programme in Food Science and Nutrition to support the existing M.Sc. programme of Food Science and Nutrition. In this regard, it was proposed to submit the proposal of same to Shivaji University, Kolhapur on 23rd October 2023.

Resolution: It was unanimously resolved to submit the proposal of three/four years Honours Programme i.e. B.Sc. (Food Science & Nutrition) as per NEP 2020, to the Shivaji University, Kolhapur.

Agenda 6: To initiate new MOU's and industry linkages.

Resolution: It was unanimously decided to initiate new MOU's in respective fields by all departments for the purpose of knowledge exchange and faculty exchange. Further it was also decided to initiate new and renew already existing industry linkages for student internships during academic year 2023-24.

Agenda 7: To plan various activities such as Annual day, Sports events, Cultural events etc. during academic year 2022-23.

Resolution: All the members resolved to plan and execute various activities such as Annual day, Sports events, Cultural events etc. as per the Academic plan during academic year 2022-23.


Agenda 8: Any other item with the permission of Chair.

Resolution: No other item was discussed.

The meeting concluded with the vote of thanks to Chairman and all other College Development Committee members.

Dr. A. R. Kulkarni
Secretary.




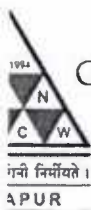

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FUNCTIONS OF ANTI-RAGGING COMMITTEE

1. To sensitize the students about evils of ragging by displaying the charts & other material stating evil nature
2. To create ragging free environment in College campus.
3. To organize training programs on self defense for students.
4. To conduct awareness programmes on the menace of ragging, its impact, consequences and redressal mechanism available.
5. To take all necessary measures for prevention of ragging in the campus
6. To enquire into any instances of ragging that have been reported and if necessary take all appropriate action against the students found to have indulged in ragging




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Dr. R. A. SHINDE

Secretary & Managing Trustee

ORDER

The following Anti-Ragging committee is constituted for the academic year 2023-24

Sr.No.	Name	Designation
1.	Dr.A.R.Kulkarni Principal,CNCVCW	Chairperson
2.	Smt.Ashwini.S.Raibagkar Asst.Prof.Dept.of Food Technology, CNCVCW,CSIBER	Nodal Officer
3.	Ms.Deepika Tukaram Jounjal Asst.Police Inspector Rajarampuri Police Station Kolhapur	Asst. Sub-Inspector of Police
4.	Mr.Avdhoot Gaikwad Asst.Manager,Sakal YIN , Kolhapur	Representative of Media
5.	Sonia Rajput Associate.Prof. Dept. of Social Work CSIBER Kolhapur and President Swayambhu Trust Kolhapur	Representative of NGO
6.	Mr.Balkrishna Dhond(BID)	Representative of Parents
7.	Dr.Vinay Joshi Kolhapur	M.D Psychiatrist
8.	Ms. Shravani Dhond (BID I) CNCVCW,Kolhapur	Representative of Fresh students
9.	Ms.Ketaki Phadnis M.Sc (FSN) II CNCVCW,Kolhapur	Representative of Senior students
10.	Pradnya Kapdi Asst.Prof,Dept.of Fashion Design, CNCVCW,CSIBER	Senior Faculty member
11.	Mrunalini Shinge Clerk,CNCVCW Kolhapur	Non-teaching Staff
12.	Sarita Jadhav Warden Ladies Hostel CSIBER Kolhapur	Residential warden of Ladies Hostel



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Dr. R. A. SHINDE

Secretary & Managing Trustee

Ref: CNCVCW/Notice/2023-24/

Date: 09/08/2023

NOTICE

ANTI - RAGGING COMMITTEE

All the members of Anti-Ragging Committee are hereby informed that the Anti-Ragging Committee meeting is scheduled on 11th August 2023 in meeting hall at 3.00 pm. in IQAC room. Following members are requested to attend the meeting.

Sr.No.	Name	Signature
1.	Prin. Dr.A.R.Kulkarni	
2.	Smt.Ashwini.S.Raibagkar	
3.	Ms.Deepika Tukaram Joundal	
4.	Mr.Avdhoot Gaikwad	
5.	Ms.Sonia Rajput	
6.	Mr.Balkrishna Dhond(BID)	
7.	Dr.Vinay Joshi	
8.	Ms.Shravani Dhond(BID)	
9.	Ms.Ketaki Phadnis (M.Sc.FSN-II)	
10.	Ms.Pradnya Kapdi	
11.	Ms.Mrunalini Shinge	
12.	Ms.Sarita Jadhav	

Agenda:-

1. To read and confirm the minutes of last meeting held on 12th September 2022.
2. To welcome the members of Anti-ragging committee
3. Discussion on Celebration of Anti-Ragging Week. (12th August to 18th Aug 2023)
4. To complete the process of Registration of antiragging affidavit forms by all the students.
5. To fill the compliance form by the college (National Ragging Prevention Project)

Ashwini Raibagkar
Nodal Officer
Anti-Ragging Committee

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Secretary & Managing Trustee

CNCVCW/Notice/2023-24/

Date: 11/08/2023

**MINUTES OF MEETING
ANTI-RAGGING COMMITTEE**

The meeting of Anti-Ragging Committee was held on 11th August 2023 at 3.00 pm in the IQAC room.

Following members were present for the meeting.

Sr.No.	Name	Signature
1.	Prin.Prof.Dr.A.R.Kulkarni	
2.	Ms.Ashwini.S.Raibagkar	
3.	Ms.Deepika Tukaram Jounjal	
4.	Mr.Avdhoot Gaikwad	
	Sonia Rajput	
6.	Mr.Balkrishna Dhond(BID)	
7.	Dr.Vinay Joshi	
8.	Ms.Shravani Dhond(BID)	
9.	Ms.Ketaki Phadnis (M.Sc. FSN-II)	
10.	Pradnya Kapdi	
11.	Mrunalini Shinge	
12.	Sarita Jadhav	

Proceedings of the meeting were as follows-

Agenda No.1 : To read and confirm the minutes of last meeting held on 12th September 2022

Resolution : The minutes of last meeting held on 12th September 2022 were read and

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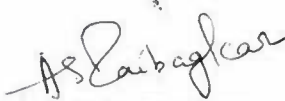


Dr. R. A. SHINDE


Secretary & Managing Trustee

- Agenda No.2 : Welcoming the members of Anti-Ragging Committee.
- Resolution : Nodal Officer Ms. Ashwini Raibagkar welcomed all the committee members
- Agenda No.3 : Discussion on the celebration of Anti-Ragging week
- Resolution : As per UGC and Shivaji University Circular it was decided to celebrate Anti-Ragging week from 12th to 18th August 2023 by organizing an orientation program on Antiragging awareness and Slogan competition for students.
- Agenda No.4 : To complete the process of Registration of antiragging affidavit forms by all the students
- Resolution- : It was decided to collect the affidavit forms by the students till 10th of September 2022, using online mode.
- Agenda No.5 : To fill the compliance form by the college
- Resolution- : It was decided to fill the anti ragging compliance form by the college before 5th September, 2023.

The meeting ended by proposing a vote of thanks to the chairman.


Ms. A. S. Raibagkar
Nodal officer
Anti-Ragging committee




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The Role of the Committee:-

In pursuance of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 and the Rules framed there under, the Institute hereby adopts the following procedure for determining complaints filed to the Internal Complaints Committee constituted under the Act. The procedure complies with the basic principles of natural justice and fair play and has to be adhered to in all complaints, though, in individual complaints, for reasons to be stated in writing, the Internal Complaints Committee reserves the right to make exceptions to the procedure stated hereunder.

- 1. Any aggrieved woman may make, in writing, a complaint of dishonor harassment at workplace to the Internal Complaints Committee, within a period of three months from the date of incident and in case of a series of incidents, within a period of three months from the date of last incident.** 6 copies of a written complaint should be submitted to the Committee or any of its members along with list of witnesses and supporting documents. Additional documents and list of witnesses can be submitted to Internal Complaints Committee at a later stage during the proceeding. Provided that where such complaint cannot be made in writing, the Presiding Officer or any other member of the ICC shall render all reasonable assistance to the woman for making the complaint in writing.
- 2. Any complaint received by the members should be immediately forwarded to the Presiding Officer, and this must be notified to other committee members at the earliest and not later than 3 days and a meeting should be called for discussing the matter.**
- 3. The Committee shall discuss and decide on its jurisdiction to deal with the case or reject the complaint prima facie and recommend to the Institute that no action is required to be taken in the matter.**




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4. **The Committee may call any person to appear as a witness if it is of the opinion that it shall be in the interest of justice.** The aggrieved woman/respondent has to submit the written reply before the committee within the specified time given.
5. **The Committee shall have the right to summon, as many times as required, the respondent, aggrieved woman and/or any witnesses** for the purpose of supplementary testimony and/or clarifications.
6. **All proceedings of the Internal Complaints Committee shall be recorded in writing.** The record of the proceedings and the statement of witnesses shall be endorsed by the persons concerned as well as the committee members present in token of authenticity thereof.
7. **After concluding its investigation, the Committee shall submit a detailed reasoned report to the Institute.**
8. **The Institute authorities will file a compliance report to the Committee within 30 days of issuance of such recommendation.**

Composition of Internal Complaint Committee(ICC):-

Sr. no.	Memebrs	No. of Members	
1.	Presiding Officer	01	Women Faculty Member
2.	Faculty Members	02	Social Work Experience
3.	Non-Teaching Employees	02	
4.	Students	03	Elected through a transparent Democratic procedure
5.	External Member	01	Amongst NGO or Association committed to the cause of women

INTERNAL COMPLAINT COMMITTEE, 2023-24

Notice

18/07/2023

All the members of Internal Complaint Committee are hereby informed that the meeting is scheduled on 28th August 2023 in IQAC at 11:30 a.m. Following members are requested to be present-

Sr. no.	Name of the Member	Designation	Department	Signature
1	Dr. Neelam Jirage	Presiding Officer	Food Technology	<i>Neelam</i>
2	Mrs. Jyoti Hiremath	Faculty Member	Fashion Design	<i>Jyoti</i>
3	Mrs. Shweta Patil	Faculty Member	Food Technology	<i>Patil</i>
4	Mr. Amarr Mestry	Faculty Member	Interior Design	<i>Amarr</i>
5	Mrs. Geeta Hasurkar	External Member	NGO Member	<i>Mrs. Geeta</i>
6	Ms. Shrushti Katkar	Student Member	Food Technology	<i>Katkar</i>
7	Ms. Ziya Patel	Student Member	Interior Design	<i>Ziya Patel</i>
	Ms. Manali Adake	Student Member	Fashion Design	

Agenda-

1. To read and confirm minutes of the last meeting held on 10/09/2022.
2. Reconstitution of the Internal Complaint Committee for the academic year 2023-24.
3. Discussion on planning of one day workshop under Internal Complaint Committee for the academic year 2023-24.
4. Any other item with the permission of chair.

Neelam
Dr. Neelam Jirage

Presiding Officer

Internal Complaint Committee

INTERNAL (COMPLAINT) COMMITTEE, 2023-24

Date:28/08/2023

Minutes of the Meeting

Meeting of Internal (Complaint) Committee was held 28th August 2023 in IQAC at 11:30 a.m. Following members were present-

Sr. no.	Name of the Member	Designation	Department	Signature
1	Dr. Neelam Jirage	Presiding Officer	Food Technology	
2	Mrs. Jyoti Hiremath	Faculty Member	Fashion Design	
3	Mrs. Shweta Patil	Faculty Member	Food Technology	
4	Mr. Amarr Mestry	Faculty Member	Interior Design	
5	Mrs. Shraddha Kalamkar	Non-teaching Represtative	Administrative Staff	
6	Mrs. Geeta Hasurkar	External Member	NGO Member	
7	Ms. Shrushti Katkar	Student Member	Food Technology	
8	Ms. Ziya Patel	Student Member	Interior Design	
9	Ms. Manali Adake	Student Member	Fashion Design	

Proceedings of the Meeting were as follows-

Agenda 1: To read and confirm minutes of the last meeting held on 10/09/2023.

Resolution: Minutes of the last meeting held on 10/09/2023 were read and confirmed and also the action taken report was noted.

Action Taken Report-

Agenda	Resolution	Action Taken
Discussion on e-mail received from CISCO NIIT regarding Cyber Security workshop (online)	It was unanimously decided to organize the workshop on 19 th sept 2022 1pm onwards	The workshop was conducted online. Report of the same is filed in the ICC file.

Agenda 2: Reconstitution of the Internal (Complaint) Committee for the academic year 2023-24.

Resolution: For the academic year 2023-24 following committee was reconstituted –

Sr no	Name of the member	Designation	Department	Mail ID and Contact number	Signature
1	Dr. Neelam Jirage	Presiding Officer	Food Technology	<u>neelamjirage1@gmail.com</u> 9689258855	<i>Neelam</i>
2	Mrs. Jyoti Hiremath	Faculty Member	Fashion Design	<u>iyotihiremath@gmail.com</u> 9890031273	<i>Jyoti</i>
3	Mrs. Shweta Patil	Faculty Member	Food Technology	<u>shweta310388@gmail.com</u> 9923344241	<i>Shweta</i>
4	Mr. Amarr Mestry	Faculty Member	Interior Design	<u>amarmestry@gmail.com</u> 9860703327	<i>Amarr</i>
5	Mrs. Shradha Kalambar	Non-teaching member	Administrative Staff	<u>Kshraddha093@gmail.com</u> 7722040078	<i>Shradha</i>
5	Mrs. Geeta Hasurkar	External Member	NGO Member	<u>geetahasurkar@gmail.com</u> 8983661655	<i>Mrs. Geeta</i>
6	Ms. Shrushti Katkar	Student Member	Food Technology	<u>katkarshrushti@gmail.com</u> 8669023773	<i>Katkar</i>
7	Ms. Ziya Patel	Student Member	Interior Design	<u>ziyapatel2003@gmail.com</u> 8669161293	<i>Ziya Patel</i>
8	Ms. Manali Adake	Student Member	Fashion Design		

Agenda 3: Discussion on planning of one day workshop under Internal Complaint Committee for the academic year 2023-24.

Discussion: It was unanimously decided to conduct Awareness Program in the first week of January 2024 for all students of the college.

Resolution: Committee member Mrs. Geeta Hasurkar was appointed as a Resource Person for the same.

Agenda 4: Any other item with the permission of chair.

Resolution: No other item was discussed

Meeting concluded by proposing vote of thanks to the chairman.

Header

Dr. Neelam Jirage

Presiding Officer

Internal (Complaint) Committee



[Signature]
Principal
College of Non-Conventional
Vocational Courses for Women
Kolhapur

The following Equal Opportunity cell committee is constituted for the academic year 2023-2024

Sr. no	Members	No. of Members	Designation
1	Presiding Officer	01	Principal
2	Faculty Members	04	Women Faculty Members
3	Non – Teaching Employee	01	Office Staff Member
4	Students	02	SC Categories Students

Functions :

1. To collect and maintain record regarding the number of students belonging to SC/ST/NT/OBC/SBC category that are enrolled in the college.
2. To circulate information regarding SC candidates and their admissions and other similar matters in the college.
3. To conduct a lecture for informing the category students about the scholarship from filling procedure.
4. To conduct a lecture for guiding the category students about various job and business opportunities.

Procedure :

1. The committee coordinator in conclusion with the chairman of the committee, shall prepare a provisional agenda for meeting.
2. It shall be circulated to all members of the committee two days before meeting.
3. All the decisions should be taken on the basis of majority.




Principal
College of Non-Conventional
Vocational Courses for Women
Kolhapur

CSIBER Trust's

College of Non Conventional Vocational Courses for women
Kolhapur

Date 29th /07/2023

NOTICE

A meeting of 'Equal Opportunity Cell Committee' is scheduled on 1st August 2023 at 11.00 pm in IQAC, CNCVCW building.

Following faculty members are requested to be present for the meeting

Composition of Equal Opportunity Cell Committee :

Sr. no	Members	No. of Members	Designation
1	Presiding Officer	01	Principal
2	Faculty Members	04	Women Faculty Members
3	Non - Teaching Employee	01	Office Staff Member
4	Students	02	SC Categories Students

Agenda of the meeting:

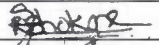
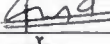

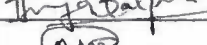

1. Preparation of category wise student admitted to various programs for the academic year 2023-2024.
2. Creating awareness amongst the students on SC scholarship/Freeship available under government schemes.
3. Organizing a motivational lecture for students of backward category on higher education and job opportunities.
4. Any other matter with permission of chair.



Ms. Sarika R. Bhokare
Coordinator of Equal Opportunity cell

Minutes of meeting conducted on 1st August 2023

Meeting of 'Equal Opportunity Cell Committee' was conducted on 1st August 2023 in IQAC, CNCVCW, at 3:00 pm under the Chairmanship of Dr. A. R. Kulkarni. Following members were present for the meeting.

Sr. no	Name	Designation	Sign
1	Dr. A.R. Kulkarni	Principal	
2	Ms. Sarika Bhokare	Women Faculty Members	
3	Ms. Pooja Sarolkar	Women Faculty Members	
4	Ms. Vaishnavi Gavali	Women Faculty Members	
5	Ms. Divya Satpute	Women Faculty Members	
6	Mr. Mandar Vijapure	Office Staff Member	
7	Ms. Shruti Chandrakant Ingawale	Student Member	
8	Ms. Pranavi Rajendra More	Student Member	

Proceedings of the meeting were as follows –

Agenda 1 : Preparation of category wise student admitted to various programs for the academic year 2023-2024.

Resolution: As Shivaji University has announced 30th August 2023 as the last date for eligibility, CNCVCW is still in the process of admission for all programme. Hence it was decided to prepare the category wise student list after 30th August 2023, when all the programme will have a final admission number.

Agenda 2 : Creating awareness amongst the students on SC scholarship/Freeship available under government schemes.

Resolution: It was unanimously decided to create awareness amongst the students by an informative lecture by 'samaj Kalyan officer' on 2nd August 2023 about the Scholarship/freeship under government.

Agenda 3 : Organizing a motivational lecture for students of backward category on higher education and job opportunities.


Resolution: It was unanimously decided to conduct a motivational lecture for the backward category students by 'samaj Kalyan officer' on 2nd August 2023 on higher education and job opportunities.

Agenda 3 : Any other matter with permission of chair.

Resolution: No other item was discussed.

Ms. Sarika R. Bhokare
Coordinator of Equal Opportunity cell
Kolhapur




Principal
College of Non-Conventional
Vocational Courses for Women
Kolhapur
Dr. A. R. Kulkarni
Principle, CNCVCW Committee



Website: www.cncvcw.edu.in

Ph.No.: (0231) 2535405

CHH. SHAHU INSTITUTE OF BUSINESS EDUCATION & RESEARCH TRUST'S
COLLEGE OF NON-CONVENTIONAL VOCATIONAL COURSES FOR WOMEN

Affiliated to Shivaji University, Kolhapur, Maharashtra, India

University Road, Kolhapur - 416 004

Accredited by NAAC with B++ Grade (4th Cycle)

Dr. R. A. SHINDE

Secretary & Managing Trustee

Date: 18/08/2023

Nature Club Committee NOTICE

All the members of nature club are informed that meeting will be held 21st August, 2023
Following members are requested to attend the meeting

Sr.No.	Name	Designation	Signature
1.	Ms. Pooja Sarolkar	Co-Ordinator	
2.	Mr. Shivanand Gaddi	Member	
3.	Ms. Anisha Patil	Member	
4.	Ms. Deepti Patil	Member	
5.	Ms. Sakshi Kamble	Member	
6.	Ms. Niharika Bongale	Member	

Agenda of the meeting:

1. To read and confirm minutes of last meetings
2. To discuss about Celebration of Nature Club Day.
3. To discuss about the arremgement of eco-friendly rakhi stall in campus.
4. Any other with the permission of chair.

Ms. Pooja Sarolkar
Co-ordinator



Principal
College of Non-Conventional
Vocational Courses for Women
Kolhapur



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Dr. R. A. SHINDE

Secretary & Managing Trustee

Date:19/08/2023

Nature Club Committee

Minutes of meeting held on 21st August, 2023

Meeting of nature club was held on 21st August, 2023. Following are the minutes of meetings.

Agenda 1: To read and confirm minutes of last meetings

Resolution 1: The minutes of last meeting were read and confirmed.

Agenda 2: To discuss about Celebration of Nature Club Day


Resolution 2: It was decided that Nature Club will be celebrated on 26th August, 2023. Under the theme "Nature conservation" will be

Agenda 3: To discuss about the arremgement of eco-friendly rakhi stall in campus.


Resolution 3: It was decided that students of I and II year of Env. Sci will prepare the eco-friendly rakhis by using seeds and grains and it will be display on 26th August, 2023 in campus and in marketing katta.

Agenda 4: Any other item with chair.

Resolution: No any other discussion.


Ms. Pooja Sarolkar
Co-ordinator




Principal
College of Non-Conventional
Vocational Courses for Women
Kolhapur

Date: 02/08/2023

CSIBER Trust's
College of Non-Conventional Vocational Courses for Women, Kolhapur
Department of FOOD TECHNOLOGY 2023-24

NOTICE

This to inform all the faculty members of Food Technology Department that the Departmental Meeting is scheduled on 2nd August 2023 in IQAC at 2:30 pm. All are informed to attend the same.

Agenda for the meeting:

1. Read and confirm Minutes of the last meeting held on 26/06/2023.
2. To take a review of admission status (2023-24) of all the B.Sc. (FTM), PGDND, and M.Sc. (FSN) programs in the department till date.
3. To discuss and finalize class coordinators (2023-24) and allocation of duties.
4. To discuss and finalize Class Representative of following classes- B.Sc FTM I, II, III, M.Sc FSN I, II, PGDND.
5. To discuss about Department Developmental Plan for the academic year 2023-24.
6. Any other item with the permission of chair.

Sr. no	Name of Faculty	Designation	Signature
1.	Mrs. Shweta A. Patil	Chairman	<i>Patil</i>
2.	Mrs. Ashwini S. Raibagkar	Member	<i>A.S. Raibagkar</i>
3.	Dr. Neelam S. Jirage	Member	<i>Neelam S. Jirage</i>
4.	Mrs. Yogita R. Mirajkar	Member	<i>Yogita R. Mirajkar</i>
5.	Ms. Divya S. Satpute	Staff Secretary	<i>Divya S. Satpute</i>
6.	Ms. Sakshi M. Desai	Member	<i>Sakshi M. Desai</i>
7.	Ms. Siddhi S. Shinde	Member	<i>S.S. Shinde</i>
8.	Ms. Ritika K. Chandwani	Member	<i>Ritika K. Chandwani</i>
9.	Ms. Bhawana Agarwal	Member	<i>Bhawana Agarwal</i>
10.	Ms. Shivani Patil	Member	<i>Shivani Patil</i>
11.	Mrs. Kanchan Kadam	Member	<i>Kanchan Kadam</i>
12.	Principal Dr. A. R Kulkarni	Invitee Member	<i>A. R. Kulkarni</i>

Divya S. Satpute
Ms. Divya S. Satpute
Staff Secretary

Patil
Mrs. Shweta A. Patil
Head of Department



Principal
Principal
College of Non-Conventional
Vocational Courses for Women
Kolhapur

Date: 04/08/2023

Minutes of meeting

A departmental staff meeting was scheduled on 02/08/2023 at 2:30 pm in IQAC. Following staff members were present for the same.

Sr. no	Name of Faculty	Designation	Signature
1.	Mrs. Shweta A. Patil	Chairman	
2.	Mrs. Ashwini S. Raibagkar	Member	
3.	Dr. Neelam S. Jirage	Member	
4.	Mrs. Yogita R. Mirajkar	Member	
5.	Ms. Divya S. Satpute	Staff Secretary	
6.	Ms. Sakshi M. Desai	Member	
7.	Ms. Siddhi S. Shinde	Member	
8.	Ms. Ritika K. Chandwani	Member	
9.	Ms. Bhawana Agarwal	Member	
10.	Ms. Shivani Patil	Member	
11.	Mrs. Kanchan Kadam	Member	
12.	Principal Dr. A. R Kulkarni	Invitee Member	

The proceedings of the meeting were as follows:

Agenda 1: Read and Confirm Minutes of the last meeting held on 26/06/2023.

Resolution: Minutes of previous meeting held on 26/06/2023 were read and confirmed.

Agenda 2: To take a review of admission status (2023-24) of all the B.Sc. (FTM), PGDND, and M.Sc. (FSN) programmes in the department till date.

Resolution: The admission status for the academic year 2023-24 is as follows:

Sr. No	Program	Number of Admission
1.	B.Sc. (FTM)- I	60/60
2.	B.Sc. (FTM)- II	28/60
3.	B.Sc. (FTM)- III	39/60
4.	PGDND	22/30
5.	M.Sc. (FSN)- I	24/30
6.	M.Sc. (FSN)- II	20/30

Principal Dr AR. Kulkarni congratulated all faculty member for successful completion of 60 admissions for B.Sc.(PTM)-I program for the academic year 2023-24. He also mentioned to take more efforts to fulfil the remaining seats of PGDND & M.Sc. (FSN).

Agenda 3: To discuss and finalize class coordinators (2023-24) and allocation of duties.

Resolution: The class coordinators and their substitute coordinators were finalized as follows:

Sr. no	Program	Class coordinator	Substitute coordinator
1.	B.Sc. (FTM)- I	Ms. Sakshi M. Desai	Ms. Siddhi S. Shinde
2.	B.Sc. (FTM)- II	Ms. Ritika K. Chandwani	Ms. Bhawana Agarwal
3.	B.Sc. (FTM)- III	Mrs. Ashwini S. Raibagkar	Mrs. Shweta A. Patil
4.	PGDND	Dr. Neelam S. Jirage	Mrs. Ashwini S. Raibagkar
5.	M.Sc. (FSN)- I	Mrs. Yogita R. Mirajkar	Ms. Shivani Patil
6.	M.Sc. (FSN)- II	Ms. Divya S. Satpute	Ms. Shivani Patil

Principal Dr. A.R. Kulkarni suggested to list out the duties needed to be assigned to a class coordinator.

Agenda 4: To discuss and finalize Class Representative of following classes- B.Sc FTM I, II, III, M.Sc FSN I, II, PGDND.

Resolution: The class representatives were finalized based on merit. Following students were nominated as class representative:

1. B.Sc. FTM- I- Tanaya Shripad Patankar
2. B.Sc. (FTM)- II- Shilpa Shashikant Salonkhe
3. B.Sc. (FTM)- III- Akansha Gajanan Joshi
4. PGDND- Sejal Chhagan Atole
5. M.Sc. (FSN)- I- Pooja Dinkar Sankpal
6. M.Sc. (FSN)- II- Arohi Lakshmi Prasad Moghe

Agenda 5: To discuss about Department Developmental Plan for the academic year 2023-24.

Resolution: Head of department Mrs. Shweta A. Patil discussed the departmental development plan. Annexure of the same is attached.

She also discussed various activities to be conducted by department of Food Technology for the academic year 2023-24

Agenda 6: Any other item with the permission of chair.

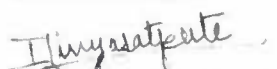
Resolution: 1. Discussion on organizing a parent teachers meet for B.Sc. (FTM)-II, B.Sc. (FTM)-III, PGDND & M.Sc. (FSN)-II. The meeting will be conducted in the month of October 2023.

2. Principal Dr. A.R. Kulkarni informed the faculty members to prepare a progression report of the alumni.

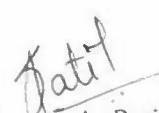
Meeting concluded by proposing a vote of thanks to the chair Mrs. Shweta A. Patil and invitee member Principal Dr. A.R. Kulkarni.

Date: 02/08/2023

Place: Kolhapur


Ms. Divya S. Satpute
Staff Secretary




Mrs. Shweta A. Patil
Chairman & Head of Department


Principal
College of Non-Conventional
Vocational Courses for Women
Kolhapur